

Assistant Director, Commissioning, Partnerships & Provision Role Profile

DIRECTORATE: Adult Social Care & Integration

REPORTS TO: Corporate Director

SALARY: £86,537 - £95,898

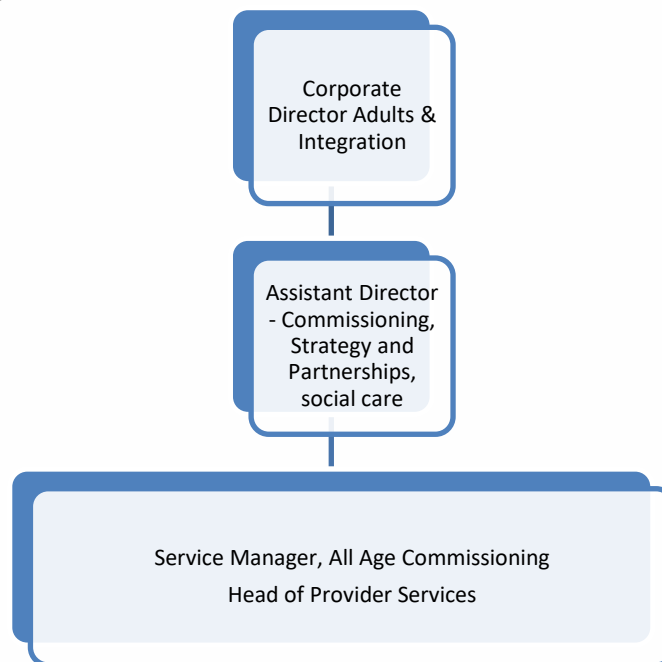
LOCATION: West Offices, York and Hybrid working

1 PURPOSE OF YOUR JOB

This role works across Adult and Children's Social Care and Public Health. The postholder will be responsible for the development and delivery of strategic plans within a coherent commissioning cycle framework, to ensure robust market development, high impact interventions which will: prevent, reduce and delay the long-term need for social care; enable York residents to enjoy the best possible health and wellbeing with services that are needs led; keep children and adults close to their families and wider connected networks, whilst ensuring best use of resources and budget management.

The post will also be responsible for in-house provider services, ensuring they deliver as part of an integrated system that enables York residents to exercise choice and control over how their needs are met, and provide the best outcomes possible, in compliance with regulatory requirements.

2 ORGANISATION



3 PRINCIPAL ACCOUNTABILITIES

- Contribute to the delivery of the council's statutory requirements for adult social care and statutory duties for children's social care, by establishing, leading, developing and implementing effective strategies and plans that will deliver the Council's and Adult Social Care priority outcomes.
- Promote accessible and inclusive asset-based community development alongside strengths-based approaches including the children's social care 'Building Brighter Futures' model, as a fundamental aspect of the commissioning programme. This will prevent, reduce, delay and manage the need for formal service solutions, intervene early, help people access the assets of their communities, connect to networks, build resilience and remain as independent as possible.
- Develop market shaping and market development strategies to ensure the right services for care and support are available in York and commissioned at the right quality, quantity and price. This will include ensuring there is a robust Market Position Statement, Approved Provider Lists and specific market development programmes.
- Develop and maintain a collaborative approach to commissioning through the ongoing engagement of all stakeholders, including people with lived experience, building a more cohesive and seamless health and social care

system through co-design and co-production of services and non-service solutions.

- Ensure the full contribution of the independent, voluntary and community sectors to achieve the best outcomes for local people. Strengthen relationships with key players in the health and social care system, to bring about collaborative, asset focused problem-solving approaches and place-based commissioning.
- Work with Housing and corporate colleagues to develop a joint supported housing programme for adults.
- Work with Public Health colleagues to commission support which will help tackle inequalities and support healthy lives, particularly for those who may be marginalised or experience difficulty accessing support.
- Lead and manage commissioning and provider teams, ensuring staff develop and maintain the capability and insight to achieve the goals of the council.
- Deliver the Council's duties to protect people of all ages from abuse, neglect and from becoming drawn into terrorist activity and exploitation, through providing leadership to the external partners and ensuring externally commissioned providers and partners are clear on their responsibilities.
- Work closely with corporate finance, procurement and transformation teams to ensure consistency and compliance with key corporate expectations around commissioning and good governance and to form part of the wider Council-wide approach to service re-design.
- Be accountable for the standards, development and quality assurance of in house and externally commissioned social care provision, ensuring they comply with guidance and fulfil contractual requirements. Ensure good working relationships with CQC regarding in house and external regulated providers.
- Be accountable for the strategic and continuous development of in-house social care provision including older people's residential care, domiciliary care, accommodation with support, daytime support, equipment and telecare services and supported employment services. Ensuring they provide person centred care, meet regulatory requirements and are delivering best use of resources in context of the evidenced needs and market development plans.
- Work jointly with NHS Commissioners and Providers to develop models of integrated service delivery to meet the health, social care and wellbeing needs of the city. Lead and manage the Better Care Fund to provide focused activities that will improve the overall effectiveness of health and social care.

- Further develop the personalisation agenda across adult and children's services and the NHS and develop strategies for ensuring greater choice in services through direct payments and personal budgets.
- Ensure the needs of young people who may require additional support as they move into adulthood are understood and innovative and creative support offers are available to achieve positive long term and sustainable outcomes.
- The role is part of the Directorate management team, and the job holder contributes to the strategic and operational management to ensure achievement of both directorate and corporate aims and objectives.
- This role is an Information Asset Owner and must carry out the responsibilities of an Owner as required and set out in the council's 'Information Governance/Data Protection Roles and Responsibilities Rules'.
- Ensure legal compliance is met in all areas of responsibilities.
- As a Chief Officer be responsible for the effective leadership of health and safety within your sphere of influence in accordance with the Councils health and safety policy
- Ensure that the Council's Equality agenda is implemented effectively in your service areas and to carry out your duties as a senior manager and employee in the Council.
- Take every opportunity within your role to be the best corporate parent you can be to support our Looked After Children and Care Leavers in the City, through ambitious, innovative and creative advocacy.
- The post holder deputises for the Corporate Director as required.

4 KNOWLEDGE SKILLS & EXPERIENCE

- Significant experience of senior leadership and management of commissioning and service development in local government, other health and social care organisations along with thorough knowledge and understanding of the legislative and regulatory frameworks and key practice developments relating to adult social care and children social care provision.
- Educated to degree level or equivalent.

- The post holder needs to be able to encourage and enable innovation with a clear value base, to think beyond the current arrangements for health and social care and with the ability to articulate to the wider system a vision and plan for a more sustainable strengths-based community led model,
- The post holder needs the ability to develop and deliver strategies to meet organisation objectives in a complex multi-functional organisation. They must be able to interpret complex information to develop plans, set priorities and problem solve. This requires the ability to analyse, draw conclusions, make decisions and manage risk.
- Experience of negotiating significant contracts, commissioning services and monitoring provision of these is required.
- The post holder must be experienced and highly skilled in the management of resources, large and highly complex budgets. The post requires the ability to identify efficiencies and deliver value for money, working with system partners on transformation that creates both sustainability and high-quality outcomes.
- The ability to be a system leader within a large department, motivating staff and partners, is critical to ensure delivery of results. Outstanding interpersonal skills are needed both for this and to influence, negotiate and persuade all other key partners both internal and external.
- Given the importance of the Care Act duties to prevent, reduce and delay the need for formal care, the job holder must demonstrate experience and skills in designing and delivering preventative programmes which take into account improving health and wellbeing, and include a deep understanding of health inequalities.

5 ADDITIONAL INFORMATION

None.